



## Interpoint Events COVIDSafe Framework

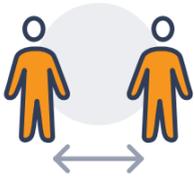
The Coronavirus (COVID-19) pandemic is a transformative global situation, requiring fresh thinking and increased safety precautions when organising an event.

Interpoint Events are going above and beyond to ensure we protect our colleagues, speakers, exhibitors, visitors, and delegates. We believe for all our organised industry events our program of enhanced measures will provide all with the assurance and confidence the shows and events have health and safety as the number one priority.

We believe to do this we must work collaboratively with our stakeholders to ensure the biosafety measures we have in place are practical, effective, and considered best practice for the exhibitions.

Communication between all stakeholders is a critical success factor in achieving the overall objective to provide assurance and build confidence for all people who participate in and visit organised industry gatherings.

Below is an outline of measures that Interpoint Events are taking to ensure the health and safety of all our visitors, speakers, exhibitors, contractors and staff in response to COVID-19:



### Enable Physical Distancing

Based on current Australian Government physical distancing regulations, a ratio of 4 square metres per person (excludes WA) and 1.5 metre physical distance is required

Interpoint Events will introduce barriers and floor marking to indicate space regulations for all queues and public spaces (e.g. entrance halls, restaurants, catering outlets and toilets). Add physical transparent partition on counters (e.g. admission, registration, and customer service)

Allow distance between booths and aisles for circulation.

Manage conference-style layout for speakers' seminars to allow physical distancing.

Control crowd density to allow appropriate distancing throughout the event and stagger admission times if needed.

An increased use of technology to facilitate contactless registration and monitoring numbers of participants on the show floor at any one time.



### Hand Hygiene

Frequently wash your hands for a minimum of 20 seconds, then dry them thoroughly. If you are unable to access soap and water, use an alcohol-based hand sanitiser containing at least 60% alcohol. If using sanitiser, ensure that you use enough to cover your hands and rub hands together until dry.



### Cough and Sneeze Etiquette

Sneezing or coughing into the crook of your elbow or covering coughs and sneezes with a tissue, then putting the tissue in a bin and cleaning your hands (as above).



### Increase Cleaning and Hygiene Measures

Extending the existing high standards of cleanliness and hygiene protocols, Interpoint Events will work closely with venue cleaning personnel to ensure they have introduced routine measures (constant), operational measures (during events) and deep clean measures.

Interpoint Events will ensure - Increased cleaning and disinfecting processes throughout the venue.

Provide touchless sanitising and handwashing stations.

Enable exhibitors to have enhanced cleaning and disinfection regimes for booths, exhibits and promotional materials.

Manage cleaning, sanitation and disinfection regimes of commonly used areas.

Collection of waste will be increased to minimise risks.



### Avoiding Touching Your Face

Hard surfaces can be contaminated with infectious droplets. Hands can be contaminated after contact with these surfaces. If you need to touch your face, clean your hands first.



### Cleaning Surfaces and Frequently Touched Items

Clean high-touch surfaces and items (for example bags and phones) frequently with an appropriate cleaning solution to reduce transmission of germs in general.



### Contact Tracing

The COVIDSafe app can slow the spread of COVID-19. The Australian Government has developed the COVIDSafe app to protect communities and to help health officials to quickly understand and tackle the spread of COVID-19.

Interpoint Events will encourage all stakeholders to download the COVIDSafe app on the Apple App Store or Google Play prior to attending. There will also be signage readily available with the QR code to encourage attendees to download the app on site prior to entry.

Verify registration details on-site and, where appropriate, manage process to inform health authorities if required.

Appoint an onsite COVIDSafe Marshall to ensure where possible that all movements are monitored and attendees questions can be answered.



### Communication

Communication is a critical success factor in achieving our objectives to build confidence for all people who participate in and visit our shows.

Interpoint Events will ensure all the above will be communicated for each event through all channels, with the specific details available on the show website, EDMs and Social Media.

Exhibitor Manuals will be updated to include specific details of requirements and equipment available.

Pre-show messaging on updates from local state health announcements, show admission policies and general personal hygiene guidelines.

Event signage will include common symptoms of COVID-19 as communicated by government health authorities.

Public address during the show to be broadcast about the importance of best practices.